



County of Henrico, Virginia

INTEROFFICE MEMORANDUM

TO: Agency Heads and Key Officials

SUBJECT: Appointment of Manager
Employee Development & Training

FROM: Director of Human Resources

DATE: April 11, 2006

It is a pleasure for me to announce the appointment of Sheryn Holinsworth as Manager, Employee Development and Training for the Department of Human Resources. Her appointment will be effective April 19, 2006.

Sheryn has served in various capacities with the County since her employment in 1992. She has worked in the Employee Development & Training Division of Human Resources since 1997. Sheryn is a Certified Job and Career Development Coach and has her master's degree in Adult Education with an emphasis in Human Resources Development and Career Counseling from Virginia Commonwealth University.

I hope all of you will join me in congratulating Sheryn on her promotion and will work cooperatively with her in her new capacity.

George H. Cauble, Jr., SPHR

c: Assistant Directors of Human Resources
Employee File