

MONEY IN THE BANK

Direct Deposit Is The Way To Go!

- \$\$ Direct deposit is safe and secure***
- \$\$ Your money is in the bank and available on payday, even if you are not at work***
- \$\$ You save gas and time by not having to go to the bank every payday***
- \$\$ No waiting for deposited funds to “clear”***
- \$\$ No risk of lost, stolen, or possible forgery***
- \$\$ You can deposit any percentage of funds in up to five different checking or savings accounts***
- \$\$ Banks and credit unions may offer FREE checking when pay is automatically deposited***
- \$\$ Available to ALL Henrico County employees***

I agree it's a great service! How do I sign up?

All you need to do is fill out a Direct Deposit Authorization form available from Human Resources or on the Web under HR forms. You will need to attach a voided check(s) or ask your bank or credit union to provide account information in writing (see form for specifics). Human Resources will do the rest and the next payday your money will be in the bank!

Questions?

Call Henrico's Human Resources at 501-5278 or 501-4384. Don't be the last one to sign up...join the 90% of Henrico County employees who use direct deposit!

