

EFT Authorization Form
for
UNITED HEALTHCARE

I (we) authorize United Healthcare to initiate monthly withdrawals, in the amount of the then-current monthly rate, from the account named on this form and authorize the named banking facility (BANK) to charge such withdrawals to my (our) account.

Bank name:	
Bank account number:	
Routing number:	

This authority remains in effect until United Healthcare receives notification from me (or either of us) of its termination in such time and manner as to give United Healthcare and BANK a reasonable opportunity to act on it. I (we) have the right to stop payment of a withdrawal by notification to BANK in such time as to give BANK a reasonable opportunity to act upon it with the understanding that such action may put my (our) health care contract in arrears and subject to cancellation..

Name:			
Name:			
Signature:		Date:	
Signature:		Date:	

Please attach VOIDED CHECK or
SAVINGS ACCOUNT Deposit Slip here.

Dear Henrico County Retiree Health Care Participant,

Thank you for your interest in our Electronic Funds Transfer (EFT) payment option for your United Healthcare premium.

Electronic Funds Transfer (EFT) allows you to have your monthly premium deducted electronically from your checking or savings account – *instead of mailing your payment each month*. If you are interested in the EFT payment option, simply complete the form on the other side, attach your voided check or savings account deposit slip and return it to:

For General Government Retirees:
Henrico County Human Resources
Benefits Division
P.O. Box 90775
Henrico, VA 23273-0775

For Schools Retirees:
Henrico County Public Schools
Health Benefits Office
P.O. Box 23120
Henrico, VA 23223-0420

The check/deposit slip must be from the account you want the EFT payments to be withdrawn. The information on your check/deposit slip is necessary to process your authorization form. Please **do not** send a blank check or a cancelled check as they cannot be used to set up EFT.

If you have any questions, please call the Human Resources Benefits Division for general government retirees at 804-501-7371 or the Health Benefits Office for schools retirees at 804-652-3624.