



HAULING PERMIT

PERMIT # _____

PERMIT FEE \$5.00

COUNTY OF HENRICO
DEPARTMENT OF PUBLIC WORKS
TRAFFIC ENGINEERING DIVISION

Date of Move: _____

Approx. Time of Move: _____

Applicant's Name _____

Address _____

Telephone # _____

Fax # _____

E-Mail Address _____

Item To Be Moved Or Hauled _____

Point of Origin _____

Point of Destination _____

Movement Over the Following Roadways _____

OVERALL HEIGHT:	FEET	_____	INCHES	_____
OVERALL WIDTH:	FEET	_____	INCHES	_____
OVERALL LENGTH:	FEET	_____	INCHES	_____
GROSS WEIGHT:	POUNDS	_____		
TRUCK LICENSE NUMBER:		_____		
TRAILER LICENSE NUMBER:		_____		

This permit is valid only for movement over Henrico County maintained roadways. A permit must be obtained from the Virginia Department of Transportation (VDOT) for movement over State maintained roadways.

This permit must be carried on the above-described vehicle and is subject to cancellation if any of its conditions are violated. Applicant will be held responsible and must pay for any damage caused to roads or bridges by excess loads. The County in no way guarantees the road or structure to be capable of carrying the load for which this permit is issued. Applicant certifies that the above information is correct and that he fully understands all provisions and requirements of this permit.

A Certificate of Liability Insurance made out to the County of Henrico must be provided before your permit can be issued. This Certificate of Insurance must be valid for the entire term of the permit. It is your responsibility to ensure that a valid copy is on file with this office. If this office does not have a valid Certificate of Insurance on file, your permit is not valid and the Division of Police can ticket you.

**The Following Restrictions Must Be Observed
(The Numbers of the Applicable Restrictions are Circled)**

1. **Red flags must be displayed on the load.**
2. **Pilot car ahead of vehicle.**
3. **Pilot car in rear of vehicle.**
4. **Movement only between 9:00 a.m. to 3:00 p.m. on weekdays.**
5. **Flagman is required on the vehicle.**
6. **Other restrictions** _____

All hauling permits for movement of oversized loads on Henrico County roadways will be issued and approved by the Traffic Engineer within the Department of Public Works.

All items on the permit must be completed, including contact and approval of all utilities involved. This must be done prior to application approval.

No oversized vehicle or load, which is being moved, may be stored on the public right-of-way.

All expenses for the placement of restrictions, such as No Parking signs, off-duty policemen or other items required by this office will be borne by the mover.

Repair and/or replacement of the roadway surface or other items within the public right-of-way will be at the expense of the mover.

Any move that causes damages to private property whether on, overhanging or off of the public right-of-way must be worked out to the satisfaction of the private property owner prior to application approval. A copy of this agreement, if necessary, shall be provided to Henrico County. Copies of all agreements relating to potential damage to private property shall be submitted with the application.

The proposed route of movement shall be submitted along with the assurance that all site preparation for the oversized load has been completed prior to the beginning of the move.

The mover should understand that any equipment malfunction or breakdown, which causes the move to exceed the restrictions of the application, constitutes a definite traffic hazard. Equipment left on the public right-of-way beyond the allotted time that interferes with the proper circulation of traffic and safety of the motoring public must be removed at the direction and indication of the Traffic Engineer

Completion and submission of an application does not constitute approval of move. The approval and signed permit is the only item that may indicate approval of the movement on public roadways.

The items described above should be addressed for clarification and understanding prior to submission of a moving or hauling permit application.

Any questions relating to the above items or the permit application should be directed to the Traffic Engineer.

APPLICANT _____

TITLE _____

COUNTY OF HENRICO _____

TITLE _____

Expiration Date of Permit _____